2010-2011



Coaches' Handbook

LINCOLN HIGH SCHOOL ACTIVITIES DEPARTMENT

2900 South Cliff Avenue - Sioux Falls, SD 57105 605-367-7988 - 605-367-8492 fax jim.dorman@k12.sd.us

Jim Dorman, CAA
Assistant Principal/Activities

2010-2011 Lincoln High School Coaching Staff Activities Director: Jim Dorman, CAA

Volleyball:		Football	
Head Varsity	Erika Paladino-Hazlett	Head Varsity	Aaron Beavers
Assistant Varsity	Nikki Nyhaug	Assistant Varsity	Eric Foss
Sophomore	Will Zobel	Assistant Varsity	Brian Bechard
Freshman	Tina Sayasavanh	Assistant Varsity	Jae Sim
Volunteer	Jean Placek	Assistant Varsity/Soph.	Jim Jarovski
Volunteer	ocan i lacek	Assistant Varsity/Soph.	Jeff Fitzgerald
Cross Country		Head Freshman	Jeff Halseth
Head Varsity	Eric Pooley	Assistant Freshman	Chad Birger
Assistant Varsity	Jacqui Scoular	Assistant Freshman	Mark Struck
		Varsity Volunteer	Dave Alpers
Girls Tennis		Varsity Volunteer	Eric Rice
Head Varsity	Tom Krueger	Varsity Volunteer	Matthew Leedom
Freshman	Ben Jastorff	,	
Boys Golf		Girls Basketball	
Head Varsity	Lyle Pearson	Head Varsity	Lyle Pearson
Freshman	Duane Fiala	Assistant Varsity	Andy Romero
		Sophomore	Heather Conrad
		Freshman	Scott Amundson
		Volunteer	Katie Schlemmer
Wrestling		Boys Basketball	
Head Varsity	Mark Ernster	Head Varsity	Jeff Halseth
Assistant Varsity	Tom Nesseth	Assistant Varsity	Scott Embry
8th Grade	Daniel Castilleja	Sophomore	Eric Rice
7th Grade	Dave Alpers	Freshman	Brad Newitt
Volunteer	Chris Ernster	Volunteer	Ryan Rothenberger
		Volunteer	Paul McVey
Boys Tennis		Gymnastics	
Head Varsity	Tom Krueger	Head Varsity	Les Frederick
Assistant Varsity	Amy Staples	Assistant Varsity	Jill Krutsch
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Girls Golf		Track & Field	
Head Varsity	Aaron Beavers	Head Varsity	Jim Jarovski
Freshman	Mike Moller	Assistant Varsity	Scott Embry
		Assistant Varsity	Kaaren Huber
Weight Training		Assistant Varsity	Eric Rice
	Aaron Beavers	Assistant Varsity	Brian Bechard
	Kaaren Huber	Assistant Varsity	Mark Struck
	Andrew Kruger	Assistant Varsity	Eric Pooley
		Assistant Varsity	Kaylee Keating
		Varsity Volunteer	Dave Alpers
		Varsity Volunteer	Kalisha Wachira
Cheer		Athletic Trainer	
Head Coach	Katie Pabst	Head Trainer	Shanna Kindt, ATC
Assistant Coach	Megan Boschee		
	3		

<u>Dance</u> <u>Intramurals</u>

Head Coach Jenna Simpson Chris Ernster
Assistant Coach Amanda Simon

<u>Softball</u> **Bowling** Charnelle Wooledge Head Boys **Terry Peters Head Varsity Assistant Varsity** Trent Dlugosh Head Girls **Terry Peters** Assistant Varsity <u>Baseball</u> Soccer Head Girls Steve Burckhalter **Head Varsity** Dane Yde JV Girls Sandy Roberts **Assistant Varsity Head Boys** Russ Townsend JV Boys Doug Townsend <u>Swimming</u> Volunteer Paul McVey **Head Varsity** Chad Thomsen **Debate Oral Interp Head Coach Tony Martinet Head Coach** Bryan Hagg Assistant Kris Hayes Assistant Amanda Lidel Assistant Daniel Hodges **Color Guard Band Orchestra Vocal Bob Carlson** Julie Fettes Mario Chiarello Linda Conrad Dan Carlson Kathy Ferguson **Newspaper Yearbook Theater Student Council** Karen Walker Mary Tranberg Lance DeRoos Jennifer DuBois Sarah Winterscheidt Bryan Hagg

Stephanie Arbogast

LHS Phone 367-7990

LHS Athletic Phone 367-7988

Activity Principal Athletic Director Assistant Principal Assistant Principal Trainer	Name Val Fox Jim Dorman, CAA Mike Klinedinst Cheryl O'Brien Shanna Kindt	Address 4801 Caraway Circle 801 W. Eagle Ridge St 6411 Quartzite 1007 Hemlock Cir	City, Zip Sioux Falls 57108 Sioux Falls 57108 Sioux Falls 57110 Harrisburg 57032	Home Phone 334-3303 940-1262 357-8803 254-6085	Work Phone 335-9476 367-7988 367-7990 367-7990	254-6085	email Val.Fox@k12.sd.us Jim.Dorman@k12.sd.us Mike.Klinedinst@k12.sd.us cheryl.obrien@k12.sd.us shanna.kindt@k12.sd.us
<u>Football</u> Varsity	Aaron Beavers Eric Foss Brian Bechard Jae Sim	5115 S St Andrews Cr 1708 Dawley Court 1600 S Kingsberry Dr 1504 E 56th St	Sioux Falls 57108 Brandon 57005 Sioux Falls Sioux Falls	367-1137 582-2623 274-3543 332-8937	367-7990 367-7990 367-7990	351-5307 940-3740 940-2322	Aaron.Beavers@k12.sd.us Eric.Foster@k12.sd.us Brian.Bechard@k12.sd.us
Sophomore	Jim Jarovski Jeff Fitzgerald	308 Seth Cr 4201 S. Mesquite Ave	Brandon 57005 Sioux Falls 57110	582-8197 376-1885	367-7990	940-2322 940-2835 376-1885	James.Jarovski@k12.sd.us jeffrey.fitzgerald@k12.sd.us
Freshman	Jeff Halseth Chad Birger Mark Struck	3716 E 49th St 140 N Poplar Ave 2401 S Carter PI	Sioux Falls 57103 Tea 57064 Sioux Falls 57105	371-3357 498-7447 338-2250	367-7639 575-2097 367-6130	359-8356 498-7447	jeffrey.halseth@k12.sd.us chad.birger@usiouxfalls.edu Mark.Struck@k12.sd.us
Volunteer	Dave Alpers Eric Rice Matthew Leedom	5605 W Darcie St 2001 S Summit Ave Box 1 2716 S Duluth Ave	Sioux Falls 57106 Sioux Falls 57197 Sioux Falls 57105	362-4056 920-1375 941-504-6878	367-7990	929-3861	alpersdavid@msn.com Eric.Rice@k12.sd.us
<u>Volleyball</u>							
Varsity	Erika Paladino-Hazlett	6909 Heatherridge Rd	Sioux Falls 57108	271-4855	367-4377	321-4835	Erika.Paladino-Hazlett@k12.sd.us
JV	Nikki Nyhaug	812 Wheatland	Sioux Falls 57106	361-7546		351-9271	Nikki.Nyhaug@k12.sd.us
Sophomore	Will Zobel	4517 S Plains Dr	Sioux Falls 57106		1-8070 ext 5117		wilzobel@sio.midco.net
Freshman	Tina Sayasavanh	2216 S. Hofstad Ave.	Sioux Falls 57106	480-4701		480-4701	tina.sayasavanh@k12.sd.us
Volunteer	Jean Placek	1305 S Elmwood	Sioux Falls 57105	338-1020			jean.placek@k12.sd.us
Cross Country Varsity Assistant Volunteer	Eric Pooley Jacqui Scoular	6300 S Avalon Ave #314	Sioux Falls 57108	338-3293 321-0107	367-7647	360-8252 321-0107	eric.pooley@k12.sd.us jacqueline.scoular@k12.sd.us
<u>Girls Tennis</u> Varsity Freshman	Tom Krueger Ben Jastorff	225 E 28th 416 Arlene Ave	Sioux Falls 57105 Harrisburg 57032	332-1061 940-8485	371-4120	595-5142 940-8485	thomas.krueger@k12.sd.us thejastorffs@hotmail.com
Boys Golf							
Varsity	Lyle Pearson	4116 W Newcomb St	Sioux Falls 57106	212-7118	367-7990	212-7118	Lyle.Pearson@k12.sd.us
Freshman	Duane Fiala	2812 Orchard Cr	Sioux Falls 57103	332-5653	339-4592		Duane.Fiala@k12.sd.us

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Activity Competitive Cheer	<u>Name</u>	Address	City, Zip	Home Phone	Work Phone	Cell Phone	<u>email</u>
Head	Katie Pabst	2617 S Prairie	Sioux Falls 57105	376-3706		376-3706	katie.pabst@k12.sd.us
Assistant	Megan Boschee	3108 N 7th Ave	Sioux Falls 57104	520-1323		520-1323	megan.boschee@k12.sd.us
Competitive Dance Head	Jenna Simpson	6501 W Bonnie Ct	Sioux Falls 57106	402-316-8078	371-4170	402-316-8078	jenna.simpson@k12.sd.us
Assistant	Comita Campoon	occi w Bolline ot	Cloux Falls of Too	402 010 0070	0714170	402 010 0070	отпальтроот в т2.30.40
Girls Basketball							
Varsity	Lyle Pearson	4116 W Newcomb St	Sioux Falls 57106	212-7118	367-7990	212-7118	Lyle.Pearson@k12.sd.us
JV	Andy Romero	217 W Luverne St	0. = ==	915-525-3754	367-7990	915-525-3754	
Sophomore	Heather Conrad	6208 Medina Cir	Sioux Falls 57108	361-4971	367-7639		Heather.Conrad@k12.sd.us
Freshman Volunteer	Scott Amundson Katie Schlemmer	4105 S Arden Ave	Sioux Falls 57103	334-2987	367-4285		Scott.Amundson@k12.sd.us
volunteer	Kalle Schlemmer						
Boys Basketball							
Varsity	Jeff Halseth	3716 E 49th St	Sioux Falls 57103		367-7639		jeffrey.halseth@k12.sd.us
JV	Scott Embry	4429 E Steeple Cr	Sioux Falls 57103	333-9723	367-7990	359-4609	Scott.Embry@k12.sd.us
Sophomore	Eric Rice	2001 S Summit Ave Box 1	Sioux Falls 57197	920-1375	367-7990		Eric.Rice@k12.sd.us
Freshman	Brad Newitt	6800 W 64th St	Sioux Falls 57106	361-9610	367-7990		bradley.newitt@k12.sd.us
Volunteer	Ryan Rothenberger	4719 E 22nd St	Sioux Falls 57110	321-8304			ryan.rothenberger@furnitureoutletsusa.con
Volunteer	Paul McVey	46666 277th St	Lennox 57039	399-9795	367-7990		paul.mcvey@k12.sd.us
Wrestling							
Varsity	Mark Ernster	708 N Archer Dr	Sioux Falls 57103	310-9371	367-7990	275-2117	mark.ernster@k12.sd.us
JV	Tom Nesseth	1912 S 6th Ave	Sioux Falls 57105	507-840-1384	507-840-1384	507-840-1384	tom.nesseth@usiouxfalls.edu
Middle School	Daniel Castilleja	1705 E 24th St	Sioux Falls 57105	759-4008	007 010 1001	007 010 1001	info@dmcwaterjet.com
Middle School	Dave Alpers	5605 W Darcie St	Sioux Falls 57106	362-4056		929-3861	alpersdavid@msn.com
Volunteer	Chris Ernster	620 Leadale Ave.	Sioux Falls 57103	351-4290		020 000 .	chris.ernster@k12.sd.us
<u>Gymnastics</u>			. . .				
Varsity	Les Frederick	5308 W 56th St	Sioux Falls 57106	361-7188		261-6653	leslie.frederick@k12.sd.us
Assistant	Jill Krutsch	909 W Golden Eagle	Sioux Falls 57108	413-9228		413-9228	jillianbarnes@yahoo.com
Boys Tennis							
Varsity	Tom Krueger	225 E 28th	Sioux Falls 57105	332-1061	371-4120	595-5142	thomas.krueger@k12.sd.us
Freshman	Amy Staples	6216 W Jordan Dr	Sioux Falls 57106	310-5378	367-4580	310-5378	amy.staples@k12.sd.us
Girls Golf							
Varsity	Aaron Beavers	5115 S St Andrews Cr	Sioux Falls 57108	367-1137	367-7990	351-5307	Aaron.Beavers@k12.sd.us
Freshman	Mike Moller	4305 Hickory Hill Rd	Sioux Falls 57108	331-5073	367-7990	940-8483	robert.moller@k12.sd.us
Volunteer	Scott Amundson	4105 S Arden Ave	Sioux Falls 57103	331-3073	307-7039	340-0403	Scott.Amundson@k12.sd.us
Volunteer	Goott Amunusun	TIOU O AIGEII AVE	GIOUX I AIIS ST 103				OCOULATITUTION TERM 12.30.03

LHS Phone 367-7990

LHS Athletic Phone 367-7988

Activity Track & Field	<u>Name</u>	Address	City, Zip	Home Phone	Work Phone	Cell Phone	<u>email</u>
Varsity Assistants Volunteer Volunteer Volunteer Volunteer	Jim Jarovski Scott Embry Kaaren Huber Brian Bechard Eric Rice Mark Struck Eric Pooley Kaylee Keating Dave Alpers Jacqui Scoular Kalisha Wachira	308 Seth Cr 4429 E Steeple Cr 3909 S Pillsberry Ave 1600 S Kingsberry Dr 2001 S Summit Ave Box 1 2401 S Carter Pl 6300 S Avalon Ave #314 3403 W 81st St 5605 W Darcie St	Brandon 57005 Sioux Falls 57103 Sioux Falls 57103 Sioux Falls 57197 Sioux Falls 57105 Sioux Falls 57108 Sioux Falls 57108 Sioux Falls 57106 Sioux Falls 57108	582-8167 333-9723 371-4355 274-3543 920-1375 338-2250 338-3293 351-3601 362-4056 321-0107 803-464-4100	367-7990 367-7990 367-7990 367-7990 367-6130 367-7990	360-8252 351-3601 929-3861 321-0107	James.Jarovski@k12.sd.us Scott.Embry@k12.sd.us Kaaren.Huber@k12.sd.us Brian.Bechard@k12.sd.us Eric.Rice@k12.sd.us Mark.Struck@k12.sd.us eric.pooley@k12.sd.us kaylee.keating@k12.sd.us alpersdavid@msn.com jacqueline.scoular@k12.sd.us kalishangela@live.com
Girls Soccer Varsity Assistant JV	Steve Burckhalter Sandy Roberts	3801 S West Ave	Sioux Falls 57105	376-0227 612-816-4557		376-0227	steveb@dakotaalliancesoccer.com sandyroberts27@hotmail.com
Boys Soccer Varsity JV Assistant	Russ Townsend Doug Townsend Paul McVey	1625 S Riverdale Road 1201 S 2nd Avenue 46666 277th St	Sioux Falls 57105 Sioux Falls 57105 Lennox 57039	254-5273 366-0968 399-9795	367-7990	254-5273	russell.townsend@k12.sd.us townsend@sio.midco.net paul.mcvey@k12.sd.us
<u>Softball</u> Varsity Assistant	Charnelle Wooledge Trent Dlugosh	7520 W President Street	Sioux Falls 57106	323-0151	367-7990	360-6671	charnelle.wooledge@k12.sd.us trent.dlugosh@k12.sd.us
Baseball Varsity Assistant Freshman	Dane Yde	604 E Alder Ln	Sioux Falls 57105	331-6441		261-9731	dane.yde@gmail.com
Bowling Boys Girls Assistant Assistant	Terry Peters Terry Peters Michelle Peters Bob Elrod	4325 E 33rd St 4325 E 33rd St 4325 E 33rd St	Sioux Falls 57103 Sioux Falls 57103 Sioux Falls 57103	321-1488 321-1488 359-7344		321-1488 321-1488 359-7344	tmacpeters@sio.midco.net tmacpeters@sio.midco.net tmacpeters@sio.midco.net
Swimming Varsity-JV	Chad Thomsen			988-4170			chadrthomsen@hotmail.com

LHS Phone 367-7990

LHS Athletic Phone 367-7988

Activity Sideline Cheer	<u>Name</u>	<u>Address</u>	City, Zip	Home Phone	Work Phone	Cell Phone	<u>email</u>
Head Assistant	Katie Pabst Megan Boschee	2617 S Prairie 3108 N 7th Ave	Sioux Falls 57105 Sioux Falls 57104	376-3706 520-1323		520-1323	klpabst06@ole.augie.edu megan.boschee@k12.sd.us
<u>Patriettes</u> Head Assistant	Jenna Simpson Amanda Simon	6501 W Bonnie Ct 502 Lakota Ave	Sioux Falls 57106 Brandon 57005	402-316-8078 261-4835	371-4170 261-4835	402-316-8078 261-4835	jenna.simpson@k12.sd.us amanda@skyforceonline.com
Weight Coaches	Aaron Beavers Kaaren Huber Andrew Krueger	5115 S St Andrews Cr 3909 S Pillsberry Ave 2001 S Blauvelt	Sioux Falls 57108 Sioux Falls 57103 Sioux Falls 57105	367-1137 371-4355 339-0908	367-7990 367-7990	351-5307	Aaron.Beavers@k12.sd.us Kaaren.Huber@k12.sd.us andrew.krueger@k12.sd.us
<u>Band</u>	Bob Carlson Dan Carlson Julie Fettes	4701 Fernwood Dr 105 E 38th St 6206 S Avalon Ave #315	Sioux Falls 57110 Sioux Falls 57105 Sioux Falls 57108	321-5852 366-6265 310-2169	3677895 367-7895	321-5852 336-6265 310-2169	Robert.Carlson@k12.sd.us Daniel.Carlson@k12.sd.us julie.fettes@k12.sd.us
<u>Orchestra</u>	Mario Chiarello	116 S Menlo Ave	Sioux Falls 57104	274-8936	367-7896	261-2350	Mario.Chiarello@k12.sd.us
Vocal	Linda Conrad Kathy Ferguson	7115 W 56th St #55 6005 S Prairie View Cir	Sioux Falls 57106 Sioux Falls 57108	361-8876 334-6565			linda.l.conrad@k12.sd.us kathy.ferguson@k12.sd.us
<u>Debate</u> Head Assistant	Tony Martinet Kristine Hayes	5117 S Baneberry Ave. 821 W 22nd St.	Sioux Falls 57106 Sioux Falls 57105	254-7097 335-7114	367-7990	254-7097	tony.martinet@k12.sd.us kristine.hayes@k12.sd.us
Oral Interp Head Assistant Assistant	Bryan Hagg Amanda Lidel Daniel Hodges	4708 S Yellowstone Ln 7820 S McMartin Ave	Sioux Falls 57105 Sioux Falls 57108	366-8988 261-2821	367-7990		Bryan.Hagg@k12.sd.us amandamlidel@hotmail.com
<u>Theater</u>	Lance DeRoos Bryan Hagg Stephanie Arbogast	4212 Lisanne 4708 S Yellowstone Ln 3201 S Westbrooke Ln #	Sioux Falls 57103 Sioux Falls 57105 Sioux Falls 57106	371-1752 366-8988 361-3749	367-7990 367-7990	201-8051	Lance.Deroos@k12.sd.us Bryan.Hagg@k12.sd.us stephanie.arbogast@k12.sd.us
Student Council	Jennifer DuBois	116 N Dewberry Avenue	Sioux Falls 57110	367-1074	367-7990		Jennifer.Dubois@k12.sd.us
<u>Newspaper</u>	Karen Walker				367-7990		karen.walker@k12.sd.us
<u>Yearbook</u>	Mary Tranberg Sarah Winterscheidt	101 E 27th St 824 S Summit	Sioux Falls 57105 Soux Falls 57104	605-331-5300 330-4030	367-7990	321-5744	Mary.Tranberg@k12.sd.us sarah.winterscheidt@k12.sd.us
					Undated:	08/06/10	

Updated: 08/06/10



South Dakota High School Coaches' Association MEMBERSHIP FORM

Name:						
Home Address:				City:		
State:	Zip:			Home Phon	ie:	
School:				Email:		
Check all of the bo	xes that apply:	_				
Head Coach:	вв 🗌	CC 🗌	Cheer	Dance	FB	Gym.
	Golf	Tennis	T&F	VB	WR \square	
Asst. Coach:	ВВ 🗌	CC	Cheer	Dance	FB	Gym. \square
	Golf	Tennis	T&F	VB	WR	
Athletic Director: [l your \$40 mem ISCA	bership fee to:
		COACHES FOL			Dorman, Execu	
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PATRIOT ATHLETICS

Agenda Items: Pre-Season Parent/Athlete/Coach Meeting

It is our responsibility to inform parents/guardians about our individual sports programs. We are to present as much information as necessary to those who have a direct concern with what is happening with athletics at Lincoln. It seems reasonable to think that the better a coach communicates with parents the more smoothly the season will go. Parents can be the greatest ambassadors for our school. With this in mind, each head coach is to begin the season with very clear communications to parents/guardians about the procedures, rules, and expectations for athletes.

The following items should be included in your presentation. Additional items that you feel are necessary for your program should also be included. Head coaches should also include, in writing, any special requirements or sport specific rules beyond those listed below. Be sure to give a copy of all written material and correspondence to the athletic director.

- I. Communication expected from coach to parents/guardians and athletes
 - 1. Your Philosophy (Communicating your philosophy to as many people as you can gives you the most important tool for handling praise and criticism you are going to get).
- II. Communication expected from parents/quardians to coach
 - 1. Notification of any practice/contest conflicts well in advance.
 - 2. Specific concerns regarding coach's philosophy.
 - 3. Decisions and judgments are not personal. They are based solely on what is best for all team members. Coaches are professionals and parents must trust that the goal of success in all matters guides decisions. In general, playing time or other student athletes are not discussable items.
 - 4. What to do if things do not go the way parents or child wishes.
 - 5. Discussion with the coach is encouraged.

Examples: Treatment of your son/daughter, mentally or physically.

Ways to help your child improve.

Concerns about your son/daughter's attitude.

Academic and eligibility concerns.

III. Team information

- 1. Locations/times of all practices and contests.
- 2. Attendance policy.
- 3. Making the team, staying with the team, cut policy.
- 4. Playing time and position changes.
- 5. Appropriate dress for practice, games home and away.
- 6. Lettering requirements.
- 7. Lost equipment or uniforms.
- 8. Off-season conditioning.

IV. Academics and Eligibility

- 1. SDHSAA rules
- 2. Discipline as directed by School Policy and other team rules that may result in the denial of your son/daughter's participation.

V. Safety

- 1. Inform parents and athletes of inherent dangers of catastrophic injuries in your sport.
- 2. Sioux Valley trainer, Stephanie Libis, will work with Lincoln athletes.
- 3. Practices are conducted in a safe manner.
- 4. Insurance coverage is the responsibility of the parent/guardian.

VI. Travel

- 1. All travel to and from contests is done on a school-sponsored vehicle. Exceptions to this are to be arranged with the coach in charge.
- 2. Participants in winter sports must have special gear in their possession to travel.

VII. Parent/Coach Conference

- 1. Call coach to set up an appointment
- 2. If coach cannot be reached, call athletic office and a meeting will be set up for you.
- 3. Importance of addressing concerns personally and rationally.
- 4. If necessary, Athletic Director will meet with parent/guardian only after parent/coaches conference.

VIII. Sportsmanship

- 1. Promote sportsmanship and character development.
- 2. Rewarding and disciplining players for sportsmanship and unsportsmanlike conduct.
- 3. Explain how you will have your entire team practice good character on the athletic field.

Lincoln High School Fall Sports Parent/Player Meeting

August 10th, 2010 LHS Auditorium - 7:00 pm

Welcome-Jim Dorman, Asst. Principal/Activities

- ~Brian Sittig, Booster Club
- ~Red, White & Blue Club
- ~President's Bowl Ticket Pre-sell, Thursday, August 26, 2010, 6:00 pm

Athletic Information

~Power Point

Sports Risk Information-Shanna Kindt, LHS Athletic Trainer

Introduction of Head Coaches and Break-Out Sessions:

- ~ Football Aaron Beavers Auditorium
- ~ Volleyball Erika Paladino-Hazlett Cafeteria
- ~ Boys Golf Lyle Pearson Little Theater
- ~ Girls Tennis Tom Krueger Library
- ~ Cross Country Eric Pooley Chorus Room
- ~ Cheer Katie Pabst Upper Gym
- ~ Dance Jenna Simpson Old Gym
- ~ Softball Charnelle Wooledge A409-A410
- ~ Boys Soccer Russ Townsend A119-A121
- ~ Girls Soccer Steve Burckhalter A122-A123

Handouts

- ~ Have coaches hand out parent communication brochures & other handouts
- ~ Physical and eligibility reports
- ~ Have packets available
- ~ Insurance and dental forms
- ~ Web site schedule instructions
- ~ Picture forms

Coach's Checklist

Coach:	Year:
Beginning of Season:	
	Physicals checked
	Medical Consent forms checked
	Scholastic eligibility checked
	Activities violations checked
	Roster turned in to secretary – First Day
	Volunteer Coach Forms turned in
	Lettering Policy turned in
During Season:	
	Weekly Schedule
	Out of Class Requests turned in
	Travel/Leave Request form turned in to Mr. Hazlett
	Overnight Travel Itineraries
	Expenses for overnight trips
	Roster changes made
	Activities Violation Notification Form turned in after completion
End of Season:	
	Notify office of date, time and site of Awards Program
	Complete Season Record form for all levels
	Complete Athletic Award form for all levels
	List of student awards- (All-State, Most Improved, etc.)
	Assistant Coach Evaluations completed

Athletic Student Information

Sport:	
Head Coach:	
Assistant Coach(es):	

Student ID Number	Uniform #	F Name	L Name	GPA	Position	Height	Weight	Yr in School	Letter winner	Level (e.g. JV/V)
										<u> </u>
										<u> </u>

ACTIVITY VIOLATIONS NOTIFICATION FORM

as follows: as follows: Period of 14 consecutive calendar days or two activity ents, whichever is greater. ginning and continuing through Period of 7 consecutive calendar days or one activity ents, whichever is greater. ginning and continuing through Period of 42 consecutive calendar days or six activity ents, whichever is greater. ginning and continuing through Period of 21 consecutive calendar days or three activitients, whichever is greater. ginning and continuing through Period of 21 consecutive calendar days or three activitients, whichever is greater. ginning and continuing through Suspension from school activity events: 12 Calendar onths. Period of 60 calendar days (minimum) upon completic a chemical dependency treatment program.
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Period of 60 calendar days (minimum) upon complet a chemical dependency treatment program.
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ginningand continuing through
Suspension from school activity events: 12 calendar
onths.
ginningand continuing through
Period of 60 calendar days upon completion of an
ensive prevention or treatment program.
ginningand continuing through
Permanent suspension in school activity events.

7-8TH GRADE PARTICIPATION IN ATHLETICS AT THE HIGH SCHOOL LEVEL

In the event a Sioux Falls School District SDHSAA sanctioned athletic program exists without opportunity for 7th and 8th grade students to participate in a like program at the middle school level, the 7th and 8th grade students shall have the opportunity to practice with the high school team.

Eighth grade students in such programs as well as eighth grade gymnasts determined to have high ability may compete on high school teams at the discretion of the coach. Eighth graders participate at the Junior Varsity or Varsity level – not 9th (except if there are not enough 9th graders to field a complete squad).

Travel Guidelines for Coaches

Regular Season Travel to Varsity Contest

Football

- Head Coach, varsity assistants and sophomore coaches travel with team.
- Ninth grade coaches may travel with team provided there are no additional expenses and no class time missed!

Boys/Girls Track

- Head coach and varsity assistants travel with team.
- Number of assistants dismissed and time of dismissal will be a building decision (Principal) on a case-by-case basis.

Boys/Girls Basketball

- Head coach, varsity assistants and sophomore coaches travel with team.
- If ninth grade team is scheduled to play on same date, then ninth grade coach will travel as well. If not, ninth grade coach may travel with team provided there are no additional expenses and no class time missed.

Volleyball

- As most regular season games in volleyball are scheduled V-JV-10-9 on the same night, head coach, varsity assistant, sophomore and ninth grade coach will travel with team.
- Should this not be the case, only coaches involving that particular level will travel. Coaches of the teams not involved may travel with the team, provided there are no additional expenses and no class time missed.

• Boys/Girls Cross Country, Gymnastics

Head coach and varsity assistants travel with team.

Wrestling

- Head coach and varsity assistants travel with team.
- Middle school coaches may travel with team provided there are no additional expenses and no class time missed.

Boys/Girls Golf, Tennis

- Head coach will travel with team.
- Ninth grade coach may travel with team provided there are no additional expenses or class time missed.

• Competition Cheer, Dance

Head coach and varsity assistant travel with team.

State Tournament

When your team qualifies:

Football

- Head coach, varsity assistants and sophomore coaches travel with team.
 - For Football, State Tournament is defined as "Football Finals", which is presently played on a Saturday.
- Ninth grade coaches may travel with team provided there are no additional expenses and no class time missed.

Boys/Girls Track, Cross Country

Head coach, varsity assistants will travel with team.

• Boys/Girls Basketball, Volleyball

- Head coach, varsity assistant and sophomore coach will travel with team.
- Ninth grade coach will be allowed a sub day (paid by district) for each school day their team competes in tournament.
- Ninth grade coach may travel with team provided there are no additional expenses and no class time missed.

Wrestling

- Head coach and varsity assistants travel with team.
- Middle school coaches (2) will be allowed a sub day (paid by district) for each school day their team competes in tournament.
- Middle school coaches may travel with team provided there are no additional expenses or class time missed.

Gymnastics

- Head coach and varsity assistant travel with team.
- Middle school coaches (2) not allowed sub day or to travel with team as middle school season is held after high school season completed.

• Boys/Girls Golf, Tennis

- Head coach travels with team
- Ninth grade coach allowed a sub day (paid by district) for each school day their team competes in tournament.
- Ninth grade coach may travel with team provided there are no additional expenses or class time is missed.

• Competition Cheer, Dance

Head coach, varsity assistant will travel with team.

When your team does not qualify:

- Varsity & junior varsity coaches may attend tournament at school district expense.
 - o Gas receipts, one (1) car only per school
 - o One (1) motel room per school
 - Meals
 - o Tickets
- No expenses or substitutes for any other coaches.

COACHES REQUEST FOR LEAVE

- STEP #1 = Review your schedule and list all dates you will be gone on leave request forms. This should be done before the start of your season.
- STEP #2 = Utilize S.E.M.S., even if you do not need a sub. S.E.M.S is also the way that leave is tracked in the district. It is available online and can be completed at any time before your season begins. You need to use S.E.M.S. any time you are gone for any reason.
- STEP #3 = Get an On-Staff sub if needed. You need to find one on your own and let Bonnie know or ask her to help find someone to cover for you.

LINCOLN HIGH SCHOOL 2900 SOUTH CLIFF SIOUX FALLS, S.D. 57105

EXPENSE PROCEDURE

- 1. USE T&A CREDIT CARD FOR LODGING AND TRANSPORTATION.
- 2. TAX EXEMPT NUMBER IS ON THE CREDIT CARD.
- 3. BRING RECEIPTS HOME WITH YOU.

PINK SHEET

THIS IS A SUMMARY OF YOUR EXPENSES FOR THE TRIP. PLEASE COMPLETE THIS FORM AND TURN IT IN WITH YOUR RECEIPTS.

MEALS

THE DISTRICT DOES NOT PAY FOR MEALS UNLESS THE STATE REIMBURSES FOR THEM. IF MEALS ARE TO BE PURCHASED THEY WILL BE PURCHASED OUT OF T&A ACCOUNT.

PLEASE TURN THESE TRAVEL FORMS IN TO MR DORMAN IMMEDIATELY FOLLOWING YOUR TRIP.

THANKS!		
MEAL ALLOWANCE:		
BUS DEPARTURE:		

Motel Room Reservations 2010-11

Need Room Lists for all schools - all trips

0	8/	0	9/	1	0

School	Team	Event	Location	Date	Motel	Phone#	Contact	Price	# Rooms	Confirmed
LHS	Volleyball	Apple Valley	Apple Valley	09/24/10	Hampton Inn	952-435-6366		\$89.00	5 doubles	
			MN		Burnsville, MN	952-435-5588			1 single driver	
LHS	Boys golf	State Meet	Huron	10/3-4/10				\$75.00	3 doubles	
LHS	Girls tennis	State Meet	Rapid City	10/6-8/10	Days Inn	348-8410		\$60.00	3 doubles	
LHS	Volleyball	GDC duals	Sturgis	10/22/10	Days Inn	348-8410		\$60.00	5 doubles	
LHS	Volleyball	State Meet	Yankton	11/17-20/10				\$75.00	8 doubles	
LHS	Gymnastics	Aberdeen Invite	Aberdeen	12/10/10	Super 8 East	229-5005		\$70.00	4 doubles	
LHS	Wrestling	RC Invite	Rapid City	12/10/10	Days Inn	348-8410		\$60.00	6 doubles	
LHS	BBB/GBB	Rapid City	Rapid City	12/10/10	Days Inn	348-8410		\$60.00	8 dbl boys/8 dbl girls	
LHS	BBB/GBB	Spearfish	Sturgis	01/07/11	Holiday Inn Expr	347-4140		\$70.00	8 dbl boys/8 dbl girls	
LHS	Gymnastics	RC Invite	Rapid City	01/21/11	Days Inn	348-8410		\$60.00	4 doubles	
LHS	Gymnastics	State Meet	Watertown	2/17-18/11				\$75.00	4 doubles	
LHS	GBB	State Meet	Brookings	3/9-12/11				\$75.00	11 doubles	
LHS	Boy Tennis	GDC	Rapid City	5/5-6/11	Days Inn	348-8410		\$60.00	3 doubles	
LHS	Girls Golf	GDC	Rapid City	05/06/11	Days Inn	348-8410		\$60.00	3 doubles	
LHS	Girls Golf	State Meet	Brookings	5/22-23/11				\$75.00	3 doubles	

State Meets 2010-11

B Golf	Huron	Gymnastics	Watertown
G Tennis	Rapid City	Wrestling	Sioux Falls (state gets)
B/G Cross Country	Huron	GBB	Brookings (state gets)
Football	Vermillion (no overnight)	BBB	Sioux Falls (state gets)
Volleyball	Yankton (state gets)	G Golf	Brookings
Cheer/Dance	Yankton	B Tennis	Sioux Falls
	·······	B/G Track	Brandon/Sioux Falls

	PAGE 1	OF
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LINCOLN HIGH SCHOOL OUT OF CLASS REQUEST

EVENT/ACTIVITY	DESTINATION	
DATE/TIME ACTIVITY BE	GINS DATE/TIME ACTIVITY ENDS	
DATE(S) AND TIME STUD	ENTS EXCUSED FROM SCHOOL	
FORM OF TRAVEL		
IF THE TRIP IS AN OVER	IGHT, WHERE ARE YOU STAYING?	
ADULTS THAT ARE TRAV	ELING AS CHAPERONES, COACHES, OR ADVISORS:	
ATTACH AN ENTIRE ITIN	ERARY IF THE TRIP IS FOR MULTIPLE DAYS.	
This notification is the responding to the property of the pro	e reported AT LEAST THREE DAYS PRIOR TO DATE OF DEPART sibility of the sponsor in charge of the event. Turn this form in to JIM for approval. ON THIS TRIP ARE (IN ALPHABETICAL ORDER BY GRADE):	<u>URE</u> .
ID# (IMPORTANT!)	NAME GRAD	E
(IE NE CEGG L P.	A TICE DEVENOE CIDE OD AREA CATED A COMPLEMENTACE.	
(IF NECESSAR	, USE REVERSE SIDE OR ATTACHED A COMPLETED LIST)	
APPROVED RV	DATE	

LINCOLN HIGH SCHOOL PERMISSION FORM TO RIDE WITH PARENTS

	will be riding with me	☐to ☐ from
Student name		
Event		
Place of event		
Date of event		
My child has received approval from the ad	dministration of LHS prior to leaving	for the event.
PARENT SIGNATURE/PHONE	ADMINISTRATOR SIGNATUR	 E

Volunteer Coaching Guidelines

- 1. Must complete "Adult Volunteer Registration Form".
- 2. May not be placed in charge of a practice session or competition without a contracted district employee in the activity involved being present.
- 3. May not be directly responsible for students when traveling with students.
- 4. May travel with the team/group provided there are not additional expenses and no class time missed.
- 5. May not transport students unless they have filled out the "Activity Driver Certification Form".
- 6. Will adhere to all district employee guidelines and policies.
- 7. The maximum pay for any volunteer coaching position will be 50% of the lowest paid high school coaching position in that sport.

Sioux Falls School District



Activity Driver Certification Form

"To educate and prepare each student to succeed in a changing world."

We appreciate your willingness to drive students to school activities. It is the policy of the District that adults who transport students must meet the following requirements:

- a valid driver's license
- comprehensive liability and property damage insurance
- no careless/exhibition driving or driving under the influence violations in the past two years

I certify that I meet all the foregoing requirements.			
, , , , , , , , , , , , , , , , , , , ,	(Signature of adult driver)		
Please print the following information:			
Driver's name:			
Phone number:			
Address:			
Date:			

Sioux Falls School District



Adult Volunteer Registration Form

"To educate and prepare each student to succeed in a changing world."

This registration form is to be completed annually by all school volunteers

Name	!						
	Last			First			M.I.
Addre	Number			Street			Apt.
	City			State			Zip
Phone	e				E-mail		
	Day		Eve	ning			
Emplo	oyer						
Emplo	oyer Address						
	,	Number			Street		Ste
		City			State		Zip
Fmer	gency Contac	•	on				r
Liller	gency Contac	,t i cis			Name		Relationship
		Address			Phone		
_			\/=0				
Do yo	u use illegal dr	ugs?	YES	NO	(circle one)		
Do yo	u have a valid	SD Driv	er's Licer	se?	YES	NO	(circle one)
		will yo	u be volu	nteering	(School locati	ion and s	staff member's
name)) :						
PLEA	SE READ & II	VITIAL	:				
	Sioux Falls So and volunteer volunteers mu highly confide	student chool Di s is exp ust main ntial. F	is of all cul strict, resp ected at al tain inform urthermore	tures, bace ectful and I times. In ation rega e, concerr	kgrounds, and lethical behaven support of the arding students	d abilities. ior among is expecta s, families d by volur	Within the g staff, students ation,
	Volunteers wo and are subject					oasis at a	ny District site
	Volunteers who				ex Offender R	egistry w	ill not be
	Volunteer posi		-	-	terminated at	any time	without cause

Signed	Date
and/or	stand the information that I have provided will be used by school personnel volunteer coordinator (who may not be a District employee) to recruit and volunteers.
informa may be	that I have read, understand, and agree to the above and also affirm that the ation I have given is accurate and complete. The information that I have provided everified, and I give permission to the Sioux Falls School District to make inquiry rs, including a criminal background check, concerning suitability to act as a school eer.
Ш	Volunteers are provided access to a volunteer staff handbook to further detail the responsibilities and obligations of the position. Volunteers must review this handbook. This handbook is found at www.sf.k12.sd.us/volunteer or is available at the school office for review.
	Volunteers are to use universal precautions, meaning all human blood or potentially infectious materials shall be treated as known to be infectious regardless of the source. Volunteers are to follow work-area restrictions concerning potentially infectious materials. <i>Policy/Reg. GBGA/R</i>
	Volunteers, as users of the District's network, shall not send, access, or retain any abusive, defamatory, obscene, profane, sexually explicit, pornographic, threatening or illegal material. <i>Policy/Reg. IJNDC/R</i>
	Volunteers may not use corporal punishment (physical force) upon a student for for the purpose of punishing/disciplining a student. Physical force may be used to defend yourself, defend another individual, or to protect property. Any acts of physical force must be immediately reported to the principal. <i>Policy/Reg. JKA</i>
	Volunteers may not engage in unlawful harassment or discrimination based on an individual's race, color, religion, creed, ancestry, gender, sexual orientation, national origin, disability, age, or other basis prohibited by law. Reports of alleged harassment/discrimination shall made to the building principal, the department director, or the Human Rights Officer (605-367-7816). The District will investigate all reports of harassment/discrimination and take appropriate action against any student or other school personnel who is found to have violated the Harassment policy and regulation. <i>Policy/Reg. GBAA/R</i>
	Volunteers may not use illegal drugs, alcohol, or tobacco-products on school property, including but not limited to work rooms, restrooms, playgrounds, parking lots, and sidewalks surrounding the school. <i>Policy/Reg. GBEC/R, GBED/R</i>
	Volunteers are required to follow school sign-in procedures for the security of students and staff.
	Volunteers are expected to inform the teacher or the school office if unable to meet specific responsibilities, or unable to be in class when expected.

SIOUX FALLS SPORTS CLUB 2010-11 MEETING SCHEDULE

Aug. Sept	30 7 13 20 27	All football coaches WHS football RHS football LHS football WHS football	WHS VB/O'G VB LHS VB/RHS VB
Oct.	4 11 18 25	RHS football All football coaches LHS football All football coaches	All volleyball coaches LHS VB/O'G VB WHS VB/RHS VB
Nov.	1 8 15 22	Play off teams (football) – all Play off teams (football/volled All City football teams – all football team – all football tea	Il volleyball coaches eyball) ootball coaches
Nov.	29		All GBB coaches
Dec.	6	All BBB coaches	WILLS CDD/O/C CDD
Jan.	13 3	WHS BBB/O'G BBB RHS BBB/LHS BBB	WHS GBB/O'G GBB LHS GBB/RHS GBB
	10	WHS BBB/O'G BBB	WHS GBB/O'G GBB
	17	All BBB coaches	All GBB coaches
	24	RHS BBB/LHS BBB	RHS GBB/LHS GBB
Feb.	31 7	WHS BBB/O'G BBB RHS BBB/LHS BBB	WHS GBB/O'G GBB RHS GBB/LHS GBB
i CD.	14	No BB Coaches	IN IO ODD/LI IO ODD
	21	All BBB coaches	All GBB Coaches
	28	All BBB Coaches	All GBB Coaches
March	7	Play off teams (BBB)	Play off teams (GBB)
	14	Play off teams (BBB)	All City GBB team
	21	All City BBB team	

END OF SEASON REMINDERS

CHECKLIST:

1. Turn in an **ALPHABETICAL** list of your award winners.

INCLUDE GRADE LEVEL (use separate sheet for each level)

(There is a separate tab for each level on the workbook) DON'T FORGET YOUR MANAGERS AND STAT PEOPLE

PLEASE GET THIS INFORMATION TO ME AT LEAST A WEEK IN ADVANCE OF YOUR AWARDS BANQUET IF YOU WOULD LIKE MY SECRETARY TO TYPE UP YOUR AWARD CERTIFICATES. WE ALSO NEED TO LOOK UP THEIR GPA FOR THE SCHOLAR ATHLETE AWARD.

2. SEASON RECORD FORM.

A form must be filled out for each level-Varsity, JV, Sophomore, 9th.

- 3. Please make sure all equipment and uniforms are clean and checked in. Update your inventory.
- 4. Evaluations. Any of you on the evaluation schedule, please come in immediately following your season to complete this process. We will need to set up a time for a conference summary. Do not forget about your assistant coaches evaluations. They must sign their evaluation. Turn these forms in on the day of your final conference summary.
- 5. I recommend that you select a date for parent's night and your awards banquet at this time for next year. Get these dates to me and I will place them on the master schedule and calendar.

Jim

LINCOLN ATHLETIC AWARDS

SPORT: YEAR:

MONOGRAM

<u>SENIORS</u>	<u>JUNIORS</u>	SOPHOMORES	<u>FRESHMEN</u>
1	1	1	1
2	2	2	2
3	3	3	3
4	4	4	4
5	5	5	5
6	6	6	6
7	7	7	7
8	8	8	8
9	9	9	9
10	10	10	10
11	11	11	11
12	12	12	12
13	13	13	13
14	14	14	14
15	15	15	15
16	16	16	16
17	17	17	17
18	18	18	18
19	19	19	19
20	20	20	20
21	21	21	21
22	22	22	22
23	23	23	23
24	24	24	24
25	25	25	25
TRAINERS:	MANAGERS:	COACHES:	
1	1	1	
2	2	2	
3	3	3	
		4	

^{*} denotes Scholar Athletes

BOLD FACE-Gets Monogram. All others get certificates.

SEASON RECORD

SCHOOL: Lincoln High School		Team:	LEVEL	2008-2009		
SCHOOL. LI	neom riigii genoor	ream.	DE VEE			
SPORT:						
COACH:		_ Record	Won:Los	t:Tied:		
	SCORES OF MEETS OR CONTESTS:	BE SURE TO INCL	UDE ALL TOURN	AMENTS)		
DATE	OPPONENT		WE	THEY		
		n: :	End of Seaso Tota	on: al:		
Forward one of	ate sheet for each squad. copy to Coordinator of Athletics the week aft al alphabetical list of award winners, <u>includir</u>		npleted.			

DISTRIBUTION

Coordinator of Athletics Principal's Office Coach Athletic Coordinator

DEPARTMENT OF ATHLETICS Sioux Falls Public School Sioux Falls, South Dakota

Out-of-Season Guidelines Chart

Allowable Activities for Coaches and Athletes Grades 9-12

Augus	Thur st 1 Weel	sday Se	oort eason egins	End of Sport Season	Midni of Sta Track	te of
	1	2	3	→	4 →	5 →
			STUDEN'	TS		
Clinics	yes	yes	yes	y	ves	yes
Camps	yes	yes	no	3	ves	yes
Leagues/Games/Tourneys	yes	yes	no	3	ves	yes
Practice	yes	yes	yes	3	ves	yes
All-Star Grade 12	no	no	no	y	ves	yes
All-Star Grade 9-10-11	no	no	no]	no	yes
Club Team	yes	yes	no	y	ves	yes
Private Lessons	yes	yes	yes	y	ves	yes

- Columns 1 and 5 refer to the out-of-season time period during the summer months.
- Columns 2 and 4 refer to the out-of-season time period during the school year.
- Column 3 refers to the in-season time period.

COACHES

Clinics	yes	yes	yes	yes	yes
Camps	no	no	no	no	yes*
Leagues/Games/Tourneys	no	no	no	no	yes*
Practice	no	no	yes	no	no**
All-Star Grade 9-12	no	no	no	no	yes
Club Team	no	no	no	yes	yes
Private Lessons	no	no	yes	no	yes

^{*}Coaches are restricted to a combined total of no more than four team competitions/outings.

Definitions

Coach:

Includes any person contracted to coach a sport (K-12) or any volunteer who has been approved to help coach a sport (includes positions filled on an annual basis). The time period encompassing the contracted or approved volunteer coach is 15 months. This includes the three summer months prior to the school year, the nine months of the school year and the three summer months following the school year. (This definition includes athletic directors.)

Camps:

Planned activities that are of an instructional nature and/or of a competitive nature where actual games are played by camp attendees. All camps must be open to all who voluntarily opt to attend.

- 1. Individual Athletes from the same school are not kept together as a team.
- Team Groups of athletes from the same school participate together as a unit.

Clinic:

All planned activities are of an instructional, observational and/or demonstrational nature related to the teaching of individual skills. There is to be no competition between athletes who are in attendance at the clinic. Clinic attendees are observers only.

Private

Teaching fundamental skills and techniques of a specific sport. Coaches may receive compensation or volunteer

Lessons:

their services.

L/G/T:

Leagues, Games & Tournaments: A competitive type of environment simulating game conditions involving a schedule. This definition includes games and/or tournaments that are sponsored by a non-school entity.

All-Star:

Members who are chosen by invitation or selected out right by some predetermined process for a single event. No more than 3 basketball, 3 cheer,3 cross country, 5 dance, 7-11 man football, 6-9 man football, 3 golf, 3 gymnastics, 3 tennis, 3 track & field, 4 volleyball and 3 wrestling participants may come from one school.

Club Team: Teams that play a multiple schedule of events (minimum of 3 events). Members are chosen by invitation or selected out right by some predetermined process. No more than 3 basketball, 3 cheer, 3 cross country, 5 dance, 7-11 man football, 6-9 man football, 3 golf, 3 gymnastics, 3 tennis, 3 track & field, 4 volleyball and 3 wrestling participants may come from one school.

Grade:

The grade in school, as referenced in the chart above, reflects the student's grade as of Aug. 1.

^{**}Exception: Only while attending camps in accordance with the four team competitions/outings limitation rule.



LINCOLN HIGH SCHOOL

~Home of the *Patriots*~

www.sf.k12.sd.us

ACTIVITIES DEPARTMENT

2900 South Cliff Avenue Sioux Falls, SD 57105 605-367-7988 605-367-8492 fax iim.dorman@k12.sd.us

Jim Dorman, CAA
Assistant Principal/Activities

Dear Parent/Guardian,

We are pleased to inform you that Lincoln High School is making CoreCourseGPA.com, a web-based software program, available to all Lincoln High School student-athletes and their parents/guardians free of charge.

If your child has aspirations of competing athletically as a freshman at an NCAA Division I or Division II school, they must meet NCAA Initial-Eligibility minimum standards, including minimum core course GPA and SAT/ACT test score requirements. CoreCourseGPA.com is an innovative tool that allows you to easily track your son or daughter's progress towards meeting these requirements, beginning as soon as the first semester of their freshman year.

To activate your child's CoreCourseGPA.com membership, follow these simple steps:

- 1. Go to www.CoreCourseGPA.com
- 2. Enter School ID and School Code in the **New Member Account Creation** box:

Students/Parents:

School ID: 421178

School Code: 729287773

- Click "Continue."
- 4. Fill in the appropriate fields in the Create New Student Account form.

Remember to write down the new Member Name and Password you have created

5. Click "Submit."

Congratulations! You have successfully created your CoreCourseGPA.com member account.

To <u>login to your member account</u> and begin using the CoreCourseGPA.com software, follow these simple steps:

- 1. Go to www.CoreCourseGPA.com
- Enter your Member Name and Password in the Existing Member Login box.

Use the Member Name and Password you created during the account activation process

Click "<u>Login</u>."

Begin using your CoreCourseGPA.com account!

CoreCourseGPA.com incorporates the NCAA recognized core courses for Lincoln High School into the online course entry forms, calculates BOTH Division I and Division II core course GPA, automatically factors weighted grades into calculations and tracks course requirements for BOTH Division I and Division II. Your son or daughter's core course information is saved for the duration of their high school career.

Lincoln High School is proud to make this innovative software available to you free of charge. We believe CoreCourseGPA.com will be a very useful academic tool for you and your student-athlete.

Sincerely,

Jim Dorman, Athletic Director

IT IS IMPORTANT TO NOTE THAT YOUR USE OF CORECOURSEGPA.COM IS <u>NOT A SUBSTITUTE</u> FOR REGISTERING WITH THE NCAA ELIGIBILITY CENTER AFTER THE COMPLETION OF SIX HIGH SCHOOL SEMESTERS.